



We thank you for your interest in our Front Desk Administrator / Receptionist / clinic support position at InsideOut Physiotherapy! A job is a positive one if it is the right match between your workplace desires and the philosophy and duties of the clinic. To explore this, please take the time to complete the questions below and return to us by email, along with your resume. We will contact **successful candidates** following receipt of the questionnaire and resume.

Name:

(1) What about working at InsideOut Physiotherapy & Wellness Group interests you?

(2) What experience have you had with clinic or administrative software programs?
Are you familiar with POS, electronic billing or scheduling systems? Have you ever used JANE App?

(3) Why does a part-time position interest you?

(4) Give one brief example of when you had to multi-task or prioritize:

(5) Give one brief example of when you sold a product or provided exceptional customer service:

(6) Are you looking for employment for:

- < 1 year
- > 2 years
- > 3 years
- Undecided

Please complete and return to:
resume@insideoutphysio.com
Questions? Contact 416 - 925 - 0050